

**SUBSTITUTE TEACHERS' CHAPTER
of the
NEWBURGH TEACHERS' ASSOCIATION
BYLAWS**

The name of the unit shall be The Substitute Chapter of the Newburgh Teachers' Association and shall be subject to the Constitution of the Newburgh Teachers' Association.

**ARTICLE I
PURPOSES**

The purpose of this chapter shall be as follows:

1. to align a substitute group with an active organization which has influence and power to affect benefits for substitutes through legislative and other action;
2. to work actively with the Newburgh Teachers' Association's educators in promoting the interest of children and educators;
3. to engage in collective bargaining with the employer; and
4. to promote the interest of per diem substitutes.

**ARTICLE II
MEMBERSHIP**

Membership shall be open to all per diem substitutes in the school district.

**ARTICLE III
STRUCTURE**

Section A.

Chapter business shall be transacted under the supervision of an Executive Committee consisting of a Chairperson who shall serve in a dual role as Delegate Assembly Representative, a Vice Chairperson who shall serve in a dual role as the Alternate Delegate Assembly Representative, and two members elected at large. The NTA President shall be considered as an exofficio member of the Executive Committee;

Section B.

Meetings shall be held at least twice a year, convened by the chairperson. A special meeting may be called either by the chairperson or by petition of ten members.

Section C.

Eight members of the Chapter shall constitute a quorum for the transaction of business.

**ARTICLE IV
ELECTIONS**

Section A.

Members of the Executive Committee designated in Article III, Section A shall be elected by a majority of the votes cast. Balloting will be conducted at the Newburgh Teachers' Association, 52 Pierces Road, Newburgh, NY.

Section B.

Members of the Executive Committee designated in Article III, Section A shall be elected for a two-year term to be effective of the year elected. Election shall be held at the same time as at-large elections are held at the Newburgh Teachers' Association office.

Section C.

Nominations for positions on the Executive Committee shall be made by any member of the Chapter.

ARTICLE V
COMMITTEES

Section A.

The Chairperson designated in Article III, Section I shall appoint Ad Hoc Committees as deemed necessary by the Executive Committee.

Section B.

The majority vote of members present at any meeting may direct the Chairperson to appoint an Ad Hoc Committee.

Section C.

Standing Committees of this Chapter shall be the following:

1. Election Committee
2. Membership Committee
3. Hospitality and Program Committee
4. Legislative Committee
5. Negotiations Committee

Section D.

The Chairperson will fill any vacancy which may occur by appointment, subject to the approval of the entire Executive Committee. In the event a vacancy occurs in the position of Chairperson, the Vice Chairperson shall automatically become Chairperson.

ARTICLE VI
DUES

Annual dues shall cover membership in the Newburgh Teachers' Association and its state and national affiliate. These dues are payable to the Newburgh Teachers' Association by January 1.

ARTICLE VII
AMENDMENT

The Bylaws may be amended at any meeting by a two-thirds vote, a quorum being present.

ARTICLE VIII
RULES OF ORDER

Robert's Rules of Order Newly Revised shall be the authority on all questions of procedure.

ARTICLE VI
RATIFICATION

These Bylaws shall be adopted by a two-thirds affirmative vote of those eligible for membership and present at the meeting on March 30, 1995.